



मत्स्य गुणता प्रबंधन और चिरस्थई मत्सयन नेटवर्क (नेटफिश)

**Network for Fish Quality Management
and Sustainable Fishing (NETFISH)**

(C/o MPEDA, Ministry of Commerce & Industry, Government of India)

नेटफिश/वी पी सी/विकास-13/2017/155

NETFISH/VPC/DEV-13/2017/155

12.06.2018

अभिरुची की अभिव्यक्ति

INVITATION FOR EXPRESSION OF INTEREST (EoI)

नेटफिश से विकसित मोबैल फिश नुट्री कार्ट पट्टा द्वारा संचालन करने के लिए योग्य एजेन्सी / स्वयं सेवा संघ / एन जी. ओ. आदि से अभिरुची की अभिव्यक्ति का निमंत्रण किये जा रहे हैं। आवेदन पत्र तथा ई.ओ.ए. दस्तावेज www.netfishmpeda.org वेब-साईट से डाउनलोड कर सकता है। पूरा किया गया हस्ताक्षरित प्रपत्र आवश्यक फीस और ई.एम.डी. के साथ उपर्युक्त पते पर भेजें और आवेदन प्रपत्र सील बंध लिफाफे के ऊपर "फिश नुट्री कार्ट के लिए ई.ओ.ए." लिखकर भेजने की कृपा करें।

NETFISH invites Expression of Interest (EoI) from interested and eligible agencies/ SHGs/ NGOs for taking up the mobile Fish Nutri Cart Kiosk developed by NETFISH, on lease –operate basis. Application and EoI document can be downloaded from our website:www.netfishmpeda.org. The filled in application duly signed may be submitted in sealed envelope, super-scribing "EoI for Mobile Fish Nutri Cart Kiosk", in the above address along with required documents, fee and EMD so as to reach the office on or before 28th June 2018 by 15.00 hrs.

उप निर्देशक (एस एस पी)
Deputy Director (SSP)

EXPRESSION OF INTEREST DOCUMENT

**For taking up the Mobile Fish Nutri Cart kiosk on lease operate basis to
empower fisherwomen community in Kerala**



NETWORK FOR FISH QUALITY MANAGEMENT AND SUSTAINABLE FISHING (NETFISH)

(The Marine Product Export Development Authority, Ministry of Commerce & Industry, Govt. of India)

Vallarpadam P.O., Kochi- 682 504, Kerala.

Email: netfish@mpeda.gov.in,

Website: www.netfishmpeda.org

**NETWORK FOR FISH QUALITY MANAGEMENT AND SUSTAINABLE FISHING
(NETFISH)**

(MPEDA, Ministry of Commerce & Industry, Govt. of India)

Vallarpadam P.O., Kochi- 682 504, Kerala.

Email: netfish@mpeda.gov.in,

Website: www.netfishmpeda.org

INTRODUCTION

Fishermen community in India is still at the lower end so far on socio economic front. The dwindling catch, seasonal fluctuations and adverse effect of climatic changes have all made fishing sector a less lucrative one, the condition of the traditional fishing families is worse. Like in any other sector, it is the woman in a house who suffers the most in times of financial crisis as she is in charge of meeting the regular family expenses. Therefore it is better to reach a family through the woman, especially when it is for providing a livelihood option for generating subsidiary income. Considering the facts above and as a continuation of various activities for the livelihood improvement among fisher folk, NETFISH has developed a Fish Nutri Cart Kiosk on a TATA SFC 407 chassis with a view to empower ladies Self Help Groups by providing a means for their livelihood improvement.

TERMS OF REFERENCE (ToR)

I. Application Terms:

1. The application is for extending Mobile Fish Nutri Cart Kiosk on Lease-Operate Basis.
2. The Fisherwomen SHGs/agencies can apply in the prescribed format with all credentials to prove their strength and capability to run the unit.
3. Application may be submitted along with processing fee of Rs.500/- by Demand Draft (DD) drawn in favour of NETFISH from any nationalized bank, payable at Ernakulam.
4. The application should be accompanied with Earnest Money Deposit (EMD) of Rs. 5,000/- (Five thousand Only) paid by Demand Draft (DD) drawn in favour of NETFISH from any nationalized bank and payable at Ernakulam, which will be refunded to unsuccessful applicants.

5. Applications which are incomplete, without processing Fee and EMD will summarily be rejected.
6. No third party interference is allowed in the process of handing over of the kiosk to the party or dealing any other issue relating to the operation of the Kiosk.

II. Eligibility Criteria:

1. Applicant shall be Ladies Self help Groups (SHGs) from fishermen community/ agencies promoting the welfare of fishermen population.
2. Priority will be given to fisherwomen SHGs who are experienced in preparation of value added products or presently engaged in similar activities as a house-hold business or who have got training from MPEDA/CIFT/NIFPHATT/Fisheries Dept./KVK/other agencies for value addition.
3. Kiosk will be leased to genuine interested parties after assessment of previous experience and capability for running the unit etc.
4. There should have a minimum bank balance of Rs.25,000 at the time of application/selection of beneficiary.

III. Selection Criteria:

1. The selection of the SHG will be the sole responsibility of NETFISH.
2. Technical committee constituted by NETFISH will evaluate the applications and documents submitted by the applicants and shortlisted applicants will be considered for next stage of evaluation.
3. Shortlisted applicants will be invited to make detailed presentations before the committee for further evaluation, by which the selection of agency / SHG will be finalized.
4. Based on the committee report, the agency / SHG will be given intimation of the final selection.
5. The decision of the committee members will be final in the selection process.

IV. Kiosk Lease Terms:

1. The kiosk will be handed over to the most ideal SHGs /agency selected from the list of applications received.

2. NETFISH will lease out the kiosk for a period of 11 months by executing an agreement with the selected party.
3. The lease period shall be further extended on mutual agreed terms and conditions.
4. A monthly rent of Rs.12,500/- will be fixed which will have to be paid to the NETFISH before 5th of every succeeding month.
5. Subleasing of the leased unit is strictly prohibited.
6. A security deposit of two month's rent will have to be paid by the beneficiary while executing the agreement.
7. Rent will be enhanced by a minimum of 10% on every year.
8. If a beneficiary wishes to discontinue the operation, it shall be done by a prior notice of one month.
9. NETFISH reserves right to seize the Cart for violation of any condition(s) of the agreement, without any notice.
10. Kiosk will be the sole property of NETFISH-MPEDA. The maintenance and minor repairs of the vehicle will be the sole responsibility of the beneficiary. Any repair/purchase incurring Rs.10,000/- or above shall be undertaken by the NETFISH.
11. The Driver should be appointed by the beneficiary as per requirement and payment may be made by them. The Driver appointed should have valid Driving License for Heavy Duty Vehicle with badge and copy of the same should be submitted to NETFISH in advance while during the selection process. The Driver's details will be incorporated in the terms and conditions of agreement.
12. Road Tax, comprehensive insurance etc. will be paid by NETFISH.
13. Any fee/tax /levies /statutory payments for running the business should be paid by the beneficiary.
14. The beneficiary should return the Kiosk back to office in good working and physical conditions on termination of operation, at their cost.
15. The kiosk shall not be kept idle continuously for more than two weeks unless and until the specific reason is quite acknowledged and approved by NETFISH. It should not be left unattended/abandoned.
16. The lessee should ensure that the vehicle/ kiosk are maintained utmost neat and good in physical and working condition.

17. The information on place of operation and availability of the kiosk for inspection etc. shall be submitted in writing to NETFISH. The movement of the vehicle to other than the regular place of operation shall be done only with the permission of NETFISH.
18. The beneficiary shall start the operation within the stipulated period specified in the agreement made between NETFISH and beneficiary.
19. The vehicle/kiosk shall not be given to any third party for whatsoever reasons.
20. Major repair work of the vehicle if any shall be done only with the written permission of NETFISH
21. Modification & extension of the structure should not be done by the beneficiary. If any modification for convenience is felt to be undertaken in the kiosk, it shall be done only with the written permission from NETFISH
22. The beneficiary shall hand over the vehicle in good condition to NETFISH within one week of the culmination of lease period.
23. The agreement shall be canceled by any of the parties by issuing one month prior notice.
24. The beneficiary shall keep all records with regard to the operation of vehicle/ kiosk, sale of product, audit reports, etc and shall submit the report to NETFISH on a regular basis every month.
25. The beneficiary shall take the Kiosk from the Office upon execution of agreement and shall bring back the kiosk upon termination, at their cost.
26. The kiosk shall be protected by keeping it under a parking shed/area with protective covers. The safety of the Kiosk shall be the sole responsibility of the beneficiary.
27. The beneficiary shall keep copies of the registration certificate, insurance etc. The original documents will be kept under the custody of the Officer-in Charge, NETFISH.
28. Routine / regular/annual oil changing & servicing shall be undertaken by the beneficiary in time as per the service manual.
29. NETFISH shall not pay any compensation for any loss in operations of the Kiosk, accidents etc.
30. Marketing of the products will be the sole responsibility of the beneficiary.
31. Any issues regarding the operations of the kiosk shall be sorted out by discussion with NETFISH. In case of any irreconcilable difference, the decision of the President, NETFISH shall be final and beneficiary shall abide by it.

32. NETFISH officials shall have the access to the unit whenever required.
33. Successful applicant shall execute an agreement on Rs.200/- judicial stamp paper stating that they will abide by the above said terms and conditions and specifying the lease period, mode of operation etc. at the time of handing over of the Kiosk.

Last date for submission of EoI is 28th June 2018 by 1500 hrs.

Sealed envelope containing EoI with all relevant documents and super-scribing “EoI for taking up the Mobile Fish Nutri Cart kiosk” on the envelope, may be submitted to NETFISH at the below given address.

NETFISH-MPEDA
Vallarpadam P.O.,
Ernakulam, Kerala.
Pin: 682 504

Calendar of Events

1. Date of Publishing	12.06.2018	
2. Date of starting of downloading the EoI Document	12.06.2018	14:00 Hrs
3. Final date of Submission of EoI	28.06.2018	15:00 Hrs
4. Date of opening of EoI	29.06.2018	11:00 Hrs

Queries if any may be referred by contacting the Deputy Director (SSP) or Chief Executive NETFISH, at the above address / Telephone No. 0484 2100012 / E-mail: netfish@mpeda.gov.in.

S/d
Deputy Director (SSP)
NETFISH-MPEDA

FORM – A

FORMAT OF APPLICANT'S EXPRESSION OF INTEREST

To,

The Officer -in-Charge
NETFISH-MPEDA
Vallarpadam P.O.,
Kochi -682 504

Sir,

Sub: Submission of Expression of Interest (EoI) “For taking up Fish Nutri Cart Mobile Kiosk” on Lease-Operate Basis.

Dear Sir/Madam

In response to the Invitation for Expressions of Interest (EoI) published on _____ for the above purpose, we would like to express interest to procure the Kiosk for its operation on lease. We are hereby submitting the following documents in sealed envelope for the needful:

- a) Application as per Form-B with relevant supporting documents
- b) Declaration of the Applicant: Form-C.

Yours faithfully,

Signature of the applicant
[Full name of applicant]

Date:

Office seal

Encl.: As above.

FORM – B

**APPLICATION FOR TAKING UP OF MOBILE FISH NUTRI CART KIOSK AS PART
OF EMPOWERING FISHERWOMEN IN KERALA BY NETFISH-MPEDA**

Sl.No	Particulars sought from the applicant	Information furnished by the applicant
1	Name and address of the SHG/ agency (IN BLOCK LETTERS):	
2	Registration Number & Registering Authority, if any	
3	Address for communication Telephone Fax Mobile: E-mail:	
4	Type / Nature of Registration	SHG/Society/Others (specify)
5	No: of members in the Group	1) Fishermen: 2) Fisherwomen: 3) Women Community:
6	Nature of activities being carried out by the agency /SHG (Give full details)	
7	Source of funding	
8	Annual turn over	
9	Trainings undergone on Value Addition	1)No: of participants: 2)Date: 3)Institution:

10	Experience in value added fish production and marketing	
11	Number of units operated under the agency/SHG	
12	Expected location of operation if the kiosk is taken up	
13	Business tie up if any (give details)	
14	Experience in fisherwomen development programmes	
11	Details of Application Fee / EMD Amount, Demand Draft number, Date, Bank name.	
12	Any other details	

Declaration: I / WeS/o / D/o / W/o hereby declare that the information furnished above is true and correct to my/our knowledge and belief and I / We have enclosed all relevant documents.

Date:

Place:

Signature

Office seal

FORM-C

Declaration by the Authorized Signatory of the agency/SHG

I/We.....of.....

.....at.....

..... hereby declares that the information furnished above is true to the best of my/ our knowledge and belief. I am/ we are fully aware that if it is found that the information furnished by me/ we is false or there is any kind of deviation/ violation of the conditions under which assistance is provided to me by the NETFISH, any action as deemed fit for violation of this condition may be taken against me/ us.

Signature of the applicant (s)

Date:

Place:

Office seal

PS: Please enclose details in additional pages if required